

REPORT CHANGE IN STATUS

Property Address: _____

We have obligations to report changes in the status of your property to our real estate board such as sales, conditional sales, waiver of conditions, changes in selling price or closing date. Please provide this information to us within 24 hours of each and every event including a copy of any executed Agreement of Purchase and Sale.

1. Please indicate the applicable change(s) in status:

- Conditional Sale Agreement (attach Agreement of Purchase & Sale)
- Condition Waived (attach Waiver(s))
- Firm Sale Agreement (attach Agreement of Purchase & Sale)
- Deal fell through (include Copy of Release if applicable)
- Cancel MLS Posting
- Temporarily Place MLS Posting on hold (until date _____)

2. In the case of a Conditional or Firm Sale Agreement, please provide us with the following:

Sale Price _____
Possession Date _____
Expiry Date of Conditions _____
Escape Clause (circle one) yes / no
Buyer Agent Name (if applicable) _____
Brokerage Name _____

Client Name(s): _____

Client Signature(s): _____

DATE OFFER ACCEPTED: _____

3. Scan and Email all completed documents to:

mpsold@realtytoronto.ca (for Sales and Conditional Sales)

mpchange@realtytoronto.ca (for other changes)

OR

1-647-317-5850

Please include the following in the subject of your fax or email:
Property Address – Report Change in Status